

## STAFF REPORT

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**DATE:** January 13, 2025  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Tabetha Smith, Clerk to the Board  
**SUBJ:** APPROVAL OF THE ACTION SUMMARY OF DECEMBER 9, 2024

### RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
BOARD OF DIRECTORS  
BOARD MEETING  
DECEMBER 9, 2024**

**ROLL CALL:** Roll Call was taken at 4:03 p.m. PRESENT: Directors Hume, Jennings, Kaplan, Kozlowski, Maple, Serna, Singh-Allen and Chair Kennedy. Absent: Directors Brewer and Vang. Director Schaefer arrived at 4:05 p.m. and Director Budge arrived at 4:24 p.m.

It was announced that with just cause, Director Singh-Allen would be attending virtually.

**1. PLEDGE OF ALLEGIANCE**

**2. CONSENT CALENDAR**

- 2.1 Motion: Approval of the Action Summary of November 18, 2024
- 2.2 Resolution 2024-12-128: 2025 Board Meeting Calendar (T. Smith)
- 2.3 Resolution 2024-12-129: Approving the Renewal of all SacRT Health and Welfare Benefits for 2025 (D. Topaz)
- 2.4 Resolution 2024-12-130: Award Contract for On-Call Hazardous Waste Removal Services to Safety-Kleen Systems, Inc. (L. Hinz)
- 2.5 Resolution 2024-12-131: Approving a Sole Source Procurement of Motorola Radios and Parts and Delegating Authority to the General Manager/CEO to Procure Motorola Radio Equipment (B. Araujo)
- 2.6 Resolution 2024-12-132: Delegating Authority to the General Manager/CEO to Award and Execute a Contract for Federal Lobbying Services with Carpi & Clay, Inc. (D. Selenis)
- 2.7 Resolution 2024-12-133: Delegating Authority to Award and Approve a Contract for ADA Paratransit Scheduling, Dispatch and Eligibility Software as a Service with HBSS Connect Corp. (B. Araujo)
- 2.8 Resolution 2024-12-134: Awarding a Contract for Comprehensive Operational Analysis to Nelson\Nygaard Consulting Associates, Inc. (L. Ham)
- 2.9 Resolution 2024-12-135: Delegating Authority to the General Manager/CEO to Approve and Execute Work Order No. 24 to the Contract for General Engineering Support Services – 2020 with Psomas for the Train and Station Technology Refresh Project (S. Bobek)

- 2.10 Resolution 2024-12-136: Amending the SacRT Fare Structure (Resolution 09-10-0174) to Create New Fares for SacRT Flex Microtransit Service (L. Ham)
- 2.11 Resolution 2024-12-137: Delegating Authority to the General Manager/CEO to Approve Amendment No. 1 to Work Order No. 4 to the Contract for On-Call Flagging Support Services with National Railroad Safety Services, Inc. for Additional Flagging Support During Construction of the Low Floor Vehicle Platform Conversion Phase 3 Project (H. Ikwut-Ukwa)

Written Public Comment:

Item 2.9 - Glenn Mandelkern commented on real-time reports for trains.

Public Comment:

Item 2.3 - Helen O'Connell asked if SacRT GO was included in the renewal of benefits.

David Topaz responded yes.

Item 2.4 – Jeffery Tardaguila asked about the hazardous materials.

Lisa Hinz stated this is for clean-up related to the social practitioner or blood borne pathogens.

Item 2.7 - Helen O'Connell asked if the software had been introduced to staff.

Blanca Araujo responded yes.

Item 2.8 – Helen O'Connell asked about use of funds for operations.

Chair Kennedy said the analysis will provide her the information she is looking for.

Item 2.9 – Rick Hodgkins requested audio announcements for incoming trains.

Item 2.10 – Helen O'Connell questioned why the SacRT Flex program will not accept pre-paid fares.

James Drake stated the transition to SacRT Flex is due to financial reasons and services will be less which includes not accepting pre-paid fares.

Chair Kennedy added with budget constraints and certain funding not available, we cannot be everything to everybody but, we need to be everything to those who need us most.

Item 2.10 – Rick Hodgkins asked if pricing for SacRT Flex will be the same and if Connect Cards or Zip Pass cards can be used.

James Drake stated pricing is \$2.50 across the board and cash or debit/credit will be allowed.

Item 2.11 – Rick Hodgkins commented that Watt/Manlove and Sunrise have elevated parts of the track which would eliminate pedestrian/train incidents.

***ACTION: APPROVED. Director Kozlowski moved; Vice Chair Jennings seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Hume, Jennings, Kaplan, Kozlowski, Maple, Schaefer, Serna, Singh-Allen and Chair Kennedy; Noes: None; Abstain: None; Absent: Directors Brewer, Budge and Vang.***

**3. INTRODUCTION OF SPECIAL GUESTS**

**4. UNFINISHED BUSINESS**

**5. PUBLIC HEARING**

Chair Kennedy requested a change to the Agenda order to hear Items 7.1 and 7.2 before Item 6.

**7. NEW BUSINESS**

- 7.1 Motion: Intent Motion to Select the Chair and Vice Chair of The Sacramento Regional Transit Board of Directors for 2025 (T. Smith)

Public Comment:

Jeffery Tardaguila asked for the incoming Chair to consider the need for a 3-D printer and cutaways to replace wheelchair rear entry vans.

Director Maples thanked Chair Kennedy for his service as Chair and congratulated Chair Jennings.

Director Singh-Allen thanked and recognized Chair Kennedy for being an exemplary leader.

***ACTION: APPROVED. Director Hume moved; Director Kaplan seconded approval of the selection of Vice Chair Jennings as Chair of the SacRT Board for 2025. Motion was carried by roll call vote. Ayes: Directors Hume, Jennings, Kaplan, Kozlowski, Maple, Schaefer, Serna, Singh-Allen and Chair Kennedy; Noes: None; Abstain: None; Absent: Directors Brewer, Budge, and Vang.***

***ACTION: APPROVED. Director Hume moved; Director Kaplan seconded approval of the selection of Director Singh-Allen as Vice Chair of the SacRT Board for 2025. Motion was carried by roll call vote. Ayes: Directors Hume, Jennings, Kaplan, Kozlowski, Maple, Schaefer, Serna and Chair Kennedy; Noes: None; Abstain: Singh-Allen; Absent: Directors Budge, Hume and Vang.***

Director Singh-Allen left the meeting at 4:24 p.m.

7.2 Information: Receive and File the Annual Comprehensive Financial Report and Designate the Operating Surplus and Working Capital Reserve for Fiscal Year Ended June 30, 2024 (J. Johnson)

Jason Johnson provided a brief statement.

Public Comment:

Helen O'Connell commented on the surplus operating expenditures.

Jeffery Tardaguila commented on the bus bridge line item.

**6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

Public Comment:

Coco Cocozzella, STAR, thanked the Chair for his service and shared concerns regarding issues with the S700 light rail trains.

Michael Bevens commented on service gaps and bike accommodations.

Dan Allison, STAR, commented on difficulties with the S700 ramp deployment and access bar.

Julia Coleman commented on the unused balance of bus passes and SacRT GO benefits.

Jeffery Tardaguila commented on issues with the S700 trains.

Chair Kennedy stated he has made a recommendation to the incoming Chair to have an Ad Hoc Subcommittee to meet with SacRT staff regarding issues with light rail modernization

Rick Hodgkins commented on Zoom remote participation and Paratransit wait times.

Arthur Kettering commented on SacRT Flex and the registration process.

**8. GENERAL MANAGER'S REPORT**

8.1 General Manager's Report

- a. Major Project Updates
- b. SacRT Meeting Calendar
- c. Semi-Annual Report: EEO Officer
- d. Semi-Annual Report: Internal Auditor
- e. Semi-Annual Report: General Counsel
- f. Strategic Plan Update
- g. Customer Service Response to Feedback and Comments (L. Hinz)

Mr. Li provided a brief report.

**9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

- 9.1 Capitol Corridor Joint Powers Authority Meeting Summary – November 20, 2024 (Schaefer)

Director Schaefer provided additional information regarding the CCJPA meeting.

Public Comment:

Rick Hodgkins commented on the route to and from South Lake Tahoe. There is only one a day, there used to be three, and buses no longer have restrooms or table trays.

- 9.2 Mobility Advisory Council Meeting Summary – November 21, 2024 (B. Araujo)

Public Comment:

Rick Hodgkins commented on the low floor vehicles issues and audible announcements.

- 9.3 San Joaquin Joint Powers Authority Meeting Summary – November 22, 2024 (Hume)

Director Hume stated due to term limits he stepped down as Chair and will remain Vice Chair to provide continuity.

Public Comment:

Jeffery Tardaguila asked about the SACOG meeting pertaining to the travel program.

Chair Kennedy thanked fellow Board members, SacRT staff and public and wished them a happy holiday season.

**10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**

**11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**12. RECESS TO CLOSED SESSION**

**13. CLOSED SESSION**

**14. RECONVENE IN OPEN SESSION**

**15. CLOSED SESSION REPORT**

**16. ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 4:51 p.m.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary